



**Vendor Contract
42nd Northeast Region Conference
Windsor, Connecticut
March 27-28, 2026**

The Hartford Windsor Marriott

28 Day Hill Road, Windsor, CT. 06095

Contact: Dr. Jacqueline Roberts 203-623-2405 or jacquelineroberts@comcast.net OR

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**Event Dates are March 27th and March 28th
(2 Day Event)**

SET UP / SITE

- Vendors must arrive at 8 AM to set up their space, which will be first-come, first-served
- Vendors arriving after 8:30 AM risk losing their refund and table space
- Set up for the event to begin promptly at 8:00 AM
- Venue will provide a 16" table and 2 chairs
- Vendor/business tables and displays must remain open until close of the event
(Attendees may wish to purchase at the end of the event.)

VENDOR FEES:

- Display of items/displays must remain in their own vendor space
- Total Price per table/vendor space: **\$175 nonrefundable**
Payment & Signed Contract Due: **Thursday, March 19, 2026 (NO EXCEPTIONS)**

PLEASE FILL IN THE FORMATION BELOW (Print neatly or type):

Business-owner name: _____

Business name/DBA: _____

Contact cell phone number: () _____ - _____

Owner/business email address: _____

Type of business: _____



Type of items to be sold at the event:

- Jewelry specify: _____
- Clothing specify: _____
- Artwork specify: _____
- Services / specify: _____
- Other / specify: _____

Special note:

- Your vendor space/table will be held pending completion of this contract and complete payment.
- Your payment is non-refundable.
- By signing this agreement/submitting this agreement, you agree to hold harmless the event organizers and property owners of any damages or injuries that could occur while at the event/location.

WE ARE NOT FOLLOWING COVID AND THE HEALTH DEPT. GUIDELINES/ THIS IS NOT A MASKED EVENT. IT IS UPON THE INDIVIDUALS' DISCRETION TO WEAR MASK.

Your signature: Signature and submission of the contract signify you understand and agree to vendor expectations and event guidelines; understand the vendor is responsible for his/her goods; agree to hold harmless the event organizers (NE MWMW & THE HARTFORD WINDSOR MARRIOTT AND ITS MEMBERS) from liability in the event of a loss or injury related to the event.

Sign _____ Date _____